DEVELOPED BY

WARWICK CHEMISTRY

DIVERSITY BOOK CLUB

PROPOSED TIMELINE

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All Diversity Book Club materials are brought to you as open access to enable you start your own club, through the hard work of the above individuals. We ask if you use these materials to keep the Acknowledgement Section in the Booklets you use and credit the Chemistry Department of the University of Warwick.

ROYAL SOCIETY OF CHEMISTRY

Warwick PSoC Postdoctoral Society of Chemistry

Warwick ChemSoc

Creating your Diversity Book Club Schedule

Below is an example of the structure we used to run our Diversity Book Club. We found this format worked well to keep everyone engaged. The documents required to run the Diversity Book Club are available to download alongside this document. **Remember: You do not have to do the whole years' worth of book club activities – you could choose to cover just one book.**

Month 1		
Week number	Organiser Activities	Participant Reading Assignment
Week 1	• **Introduction to Book 1 presentation to participants (3)** • Distribution of Question Booklets to participants (10) • Send email to facilitators to remind them to schedule end of month Discussion Booklet meetings	Participants Reading First Section of Book 1
Week 2		
Week 3	• Distribution of Facilitator Crib Sheet (8) • Pre-meeting to go through Crib Sheet answers with facilitators (optional informal chat) • Send reminder to all participants about Discussion Booklet Meeting next week	
Week 4	• Discussion Booklet Meeting for First Section of Book	

	(meeting to discuss book so far, hosted by facilitators)	
Month 2		
Week number	Organiser Activities	
Week 5	• Distribution of Question Booklets to participants (10) • Send email to facilitators to remind them to schedule end of month Discussion Booklet meetings	Participants Reading Second Section of Book 2
Week 6		
Week 7	• Distribution of Facilitator Crib Sheet (8) • Pre-meeting to go through Crib Sheet answers with facilitators (optional informal chat) • Send reminder to all participants about Discussion Booklet Meeting next week	
Week 8	• Discussion Booklet Meeting for Second Section of Book (meeting to discuss book so far, hosted by facilitators)	
Month 3		
Week number	Organiser Activities	
Week 9	• Distribution of Question Booklets to participants (10)	

	• Send email to facilitators to remind them to schedule end of month Discussion Booklet meetings	Participants Reading Third Section of Book 1
Week 10		
Week 11	• Distribution of Facilitator Crib Sheet (8) • Pre-meeting to go through Crib Sheet answers with facilitators (optional informal chat) • Send reminder to all participants about Discussion Booklet Meeting next week	
Week 12	• Discussion Booklet Meeting for Third Section of Book (meeting to discuss book so far, hosted by facilitators) • Distribute self-reflective questions to participants (4). • **Positive Action Session organised to discuss learnings from book and what could be improved in the department with all participants**	

This three month plan can then be repeated for the other books accordingly. Please note this structure is just a guide and can be modified to suit your needs.